



United States Department of the Interior

GEOLOGICAL SURVEY  
WASHINGTON, D.C. 20242

BLD-1  
Sioux

Falls

APR 22 1971

Memorandum

To: Acting Director

From: Chief Topographic Engineer

Subject: Personnel spaces for EROS Data Center Interim Facility

The Interim EROS Data Center is scheduled to be in operation by August 1971. The enclosed implementation plan identifies thirty-two (32) positions and the necessary timing of arrival of personnel in Sioux Falls. Eight additional positions are needed to accommodate probable growth between April and the end of FY 72 totalling 40 positions. The Topographic Division estimates it can provide 15 of these spaces. Accordingly, we request authorization for 25 additional spaces for FY 72.

For your information we have enclosed a tentative organization chart. We are currently working with the Personnel Branch to determine grade levels, and prepare job descriptions.

Chief Topographic Engineer

Enclosures 2

cc: Mr. Usher  
Mr. Fischer ✓

4/23

Personnel spaces for EROS Data Center Interim Facility

Implementation Plan

<u>Month</u>	<u>New Function</u>	<u>New Personnel</u>
August 1971	Install color automat Install step and repeat contact printer Develop process procedures, document Develop Q.C. procedures (color), document Plan receipt, catalog, store (RCS) function	Facility Chief Secretary Driver/Warehouseman Chief Receipt/Catalog/Store Technician Receipt/Catalog/Store Chief, Photo Lab Technician, Photo Lab Chief Product/Fiscal Control Receptionist Equipment Maintenance
September 1971	Install micro-film cameras, printers, and processor, de-bug and write operating and Q.C. procedures Plan Data Request and Dissemination (DRD) Plan function manual computer data base	Technician Photo Lab Technician Photo Lab Technician Computer Services Chief Request/Dissemination Secretary Request/Dissemination
October 1971	Begin receipt of NASA a/c photography Begin generating data base materials Install Key punch Install Miller-Holsworth enlarger, de-bug, document Begin servicing orders for NASA repros Begin receipt of MIO indicies, incorporate into data base.	Technician Receipt/Catalog/Store Technician Receipt/Catalog/Store Key punch Technician Request/Dissemination Technician Photo Lab Technician Photo Lab Technician Photo Lab Technician Photo Lab
November 1971	Receive limited GS photo holdings Begin servicing MIO request Receive, store, and reproduce ERTS-A simulation photography	Technician, Request/Dissemination Technician, Photo Lab
December February	-	-
March 1972	Establish library and user interface (UI) functions	Librarian Scientist, User Interface Scientist, User Interface Scientist, User Interface
April 1972	Transfer theme extraction equipment ERTS-A	Chief, Theme Extract Technician, Theme Extract Technician, Theme Extract

Chief		8/71
Asst. Chief	Open	
Secretary		8/71
Receptionist		8/71

<u>TRAINING &amp; LIAISON</u>		
Chief		3/72
Scientist		3/72
(EROS Office)		

<u>ADMINISTRATION</u>		
Admin. Of	Open	
Supply/Warehouse/ Mt.		8/71
Equipment Maint.		8/71

<u>PRODUCTION &amp; FISCAL CONTROL</u>		
Chief		8/71

<u>RESEARCH &amp; EVALUATION</u>		
Open		

<u>COMPUTER SERVICES</u>		
Chief	Open	
Software Systems Technician		9/71

<u>THEME EXTRACTION</u>		
Chief		4/72
Electronics/imagery Scientist		4/72
Electronics/imagery Scientist		4/72

<u>REQUEST/DISSEMINATION</u>		
Chief		9/71
Secretary		9/71
Technician		10/71
Technician		11/71
Librarian		3/72

<u>REC/CAT/STORE</u>		
Chief		8/71
Technician		8/71
Technician		10/71
Technician		10/71
Key Punch		10/71

<u>PHOTO LAB</u>		
Chief		8/71
Q.C		8/71
Technician		8/71
Technician		9/71
Technician		9/71
Technician		10/71

EROS Data Center  
Interim Facility Staffing - Indicating staff reporting dates in Sioux Falls.  
4/14/71

Topographic Division  
U. S. Geological Survey  
Washington, D. C. 20342